

Document Number:	What's App Policy Number 01
Document Name:	WHAT'S APP DELIVERY ORDERS
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1.0 Purpose

To make sure that the What's App Ordering is carried out professionally, responsibly and in the interest of the company, and our clients.

2.0 Policy & Procedure Details

- a) Joga Accepts orders on What's App Sunday to Thursday from 8am – 6pm
- b) Joga Accepts orders on What's App Friday to Saturdays from 9am – 3pm
- c) Please send your full name, full office address, and any allergies you may have or preferences
- d) Joga only deliveries within our Communities via our What's App ordering
- e) The Joga what's App Order Phone does not receive any calls and can't make any calls
- f) Personal conversations are not permitted on JOGA WHATS APP
- g) If you wish to send a comment or suggestion we prefer that is it addressed to the email HEY@EATJOGA.COM and we will attend to it immediately, alternatively if you feel the need to comment immediately you can on What's App.

3.0 Security & responsibility

- a) Joga will not abuse the information that you give us over What's App
- b) DATA PROTECTION laws apply to our What's App conversations